

## Resetting your password to access the "Members Only" page of website.

This is the "public view" of the website and what you will see when you first access the site.

1. Click on "Forgot password" link. (This site is a completely new software and site. If you did have a login and password at our other site, your old password DOES NOT work and you MUST reset your password.)

**Louisiana Athletic Trainers' Association, Inc.**

Home Organization Info Membership Louisiana Law Athletic Training Services Events Links

E-mail   
Password   
 Remember me  
 [Forgot password](#)

Welcome to the online home of the **LATA, Inc.**

The **LATA** is a not-for-profit organization of health care professionals dedicated to the safety in sports and the profession of athletic training within the State of Louisiana. Athletic training is an allied healthcare profession recognized by the

**Athletic Training in the Secondary School**  
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Map of Schools and Services Funding Talking Points

2. Type in your email address which is on file with the NATA or LSBME.
3. Type in the 6 character "code" provided by the system.

**Reset password**

Please enter your e-mail and we will send you instructions on how to reset your password.

\* Your e-mail

\* Code

Type the 6 characters you see in the picture

- This will be the screen once you submitted your email and code, verifying that the system did accept your information.



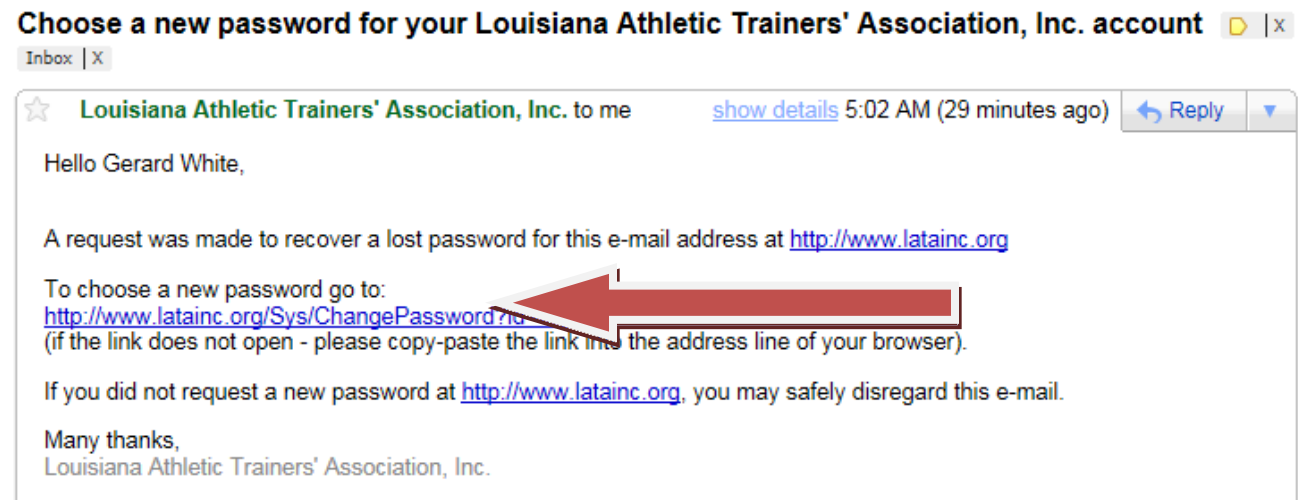
### Reset password



Instructions on how to reset your password have been sent to your e-mail. [Home](#)

**NOTE:** if you are using a SPAM filter, this email could be caught in your filter by mistake. If you do not receive our email within a few minutes please check your junk/spam folder and double-check the e-mail address you entered.

- Check your email. You should receive a message asking you to choose a new password by following the link provided in the email.



- Once you have logged in the website as a member, you will then be able to see the "Members only" page on the site.

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Gerard White  
[View profile](#)  
[Change password](#)  
 Logout

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### Update your Member Profile

- Once you have logged in the website as a member, you will then be able to update your profile in the system. For example, you have a nickname that you want to be addressed by, you can change this in your profile.

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8. This is the "My Profile" menu screen.

The screenshot shows the website header with the title "Louisiana Athletic Trainers' Association, Inc." and a logo. Below the header is a navigation menu with links: Home, Organization Info, Membership, Louisiana Law, Athletic Training Services, Events, Members-only, and Links. The main content area is titled "My profile" and includes a user profile for Gerard White with links for "Change password" and "Logout". There are buttons for "Edit profile" and "My directory profile". Below these are links for "Profile", "Privacy", "E-mail subscriptions", and "Member photo albums". A section titled "Membership details" shows the user is a "Professional (NATA Member)" (Free) with an "Unlimited" subscription period, and a button to "Change membership level".

9. If you click on "Privacy", you should get the message "Do not allow to show profile". This means that your name and information WILL NOT be accessible to the "Public Membership Directory"

This screenshot is similar to the one above but shows the result of clicking the "Privacy" link. A red arrow points to the "Privacy" link in the navigation menu. Below the navigation menu, the text "Do not allow to show profile" is displayed with a red 'X' icon, indicating that the user's profile information is no longer visible in the public directory.

10. Each member is asked to "Edit profile" to allow the Public Membership Directory of the website to show your name and email address. Please click on "My Profile"

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**My profile**

[Edit profile](#)

Profile [Privacy](#) [E-mail subscriptions](#) [Member photo albums](#)

Membership details

11. In this screen, you will need to click the box next to "Allow to show profile" and then designate the details to be shown in your public membership directory. You have the ability to determine what details to allow to be viewed by the public, fellow LATA members, or no access to anyone. (Please allow your name and email address as a minimum.)

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**My profile**

[file](#) [Privacy](#) [E-mail subscriptions](#)

Allow to show profile

**Details to show**  
 (in member directories, forum and blog posts)

	Anybody	Members	No access
Photo album	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Send message form	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Membership level	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
LATA ID	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

12. You will need to click the "Save" button at the bottom of the page to save your changes to the profile.

13. This is the "Public Member Directory" that is viewable by anyone who visits the site. The public is able to search our member database to see if you are in the system to access whatever details that you allowed to be accessed. As you can see, you are able to upload your picture into the system to be shown in the directory. Each member is encouraged to do so.



**Louisiana Athletic Trainers' Association, Inc.**

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- Association Bylaws
- Awards
- Committees
  - Education Committee
  - Secondary School Committee
  - Governmental Affairs Committee
- Photo album
- Public Member Directory
- Subscribe to Eblasts

### Public Member Directory

This is a directory of the members of the Louisiana Athletic Trainers' Association, Inc. This directory contains only the name and organization of each member, no contact information will be provided. If you would like any additional information regarding any member, please contact the LATA Secretary for assistance.  
[Advanced search...](#)

Search:  Found: **2**

Name	Organization
<a href="#">Lewis, Charles</a>	Fairway Medical
<a href="#">White, Gerard</a>	Nicholls State University



Gerard White  
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# Louisiana Athletic Trainers' Association, Inc.



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**Gerard White** [Send message](#)

**Nicholls State University**

#### Member profile details

Membership level: Professional (NATA Member)

#### LATA Directory Information

First name: Gerard

Last name: White

Photo:



e-Mail: [Gerard.White@Nicholls.edu](mailto:Gerard.White@Nicholls.edu)

Organization / Employer: Nicholls State University

WORK PHONE: (985) 493-2824

HOME PHONE: (985) 445-2874

FAX: (985) 493-2824

Preferred Address: Work

Address 1: Dept of Allied Health Sciences

Address 2: PO Box 2090

City 1: Thibodaux

State: LA

Zip: 70310-0001

14. When they click on your name, then the system will display whatever details that you designated as permissible to be shown. (Remember, since I am a member of LATA, this view is the members view. Your public profile will be different according to your profile settings.)